

**City of Eureka**  
**Lot Line Adjustment**  
Supplemental to Application

1. Lot Line Adjustment Map:

All Lot Line Adjustments shall require the submittal of eight (8) copies of the Lot Line Adjustment map in a manner acceptable to the Community Development Department. The Lot Line Adjustment map will be clearly and legibly drawn on one sheet and shall contain not less than the following:

- A. Existing and proposed lot lines.
- B. Lot areas before and after adjustment.
- C. Location of all on-site easements and adjoining public rights-of-ways.
- D. Location and use of all buildings with setbacks to existing and proposed lot lines shown.
- E. Location of all utilities including gas, electrical, telephone, water, sewer and cable T.V.

2. Preliminary Title Report:

Preliminary title reports, within six (6) months of age, and prepared by a Title Company shall be submitted for each parcel proposed for adjustment. The report shall identify the ownership of the properties, legal descriptions and all easements affecting the lands proposed for adjustment.



TREASURER AND TAX COLLECTOR  
**COUNTY OF HUMBOLDT**

825 FIFTH STREET  
EUREKA, CALIFORNIA 95501      PHONE (707) 445-7331

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**FOR PERSONS REQUESTING LOT LINE ADJUSTMENTS**

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**IT IS TO YOUR BENEFIT TO MAKE SURE THAT ALL TAXES  
THROUGH THE CURRENT TAX YEAR, ARE PAID BEFORE  
COMPLETING A LOT LINE ADJUSTMENT!**

The approval of a lot line adjustment may seriously affect the property rights of owners if all property taxes for the parcels involved are not paid prior to the lot line adjustment. If you acquire property which has delinquent taxes as a result of a lot line adjustment, you cannot combine your property for tax purposes. This means, that you will receive two or more tax bills, and penalties and interest will continue to accrue against the land which has delinquent taxes. Title to all involved properties can also be "clouded" due to unpaid taxes.

For your convenience and after all taxes are paid through the tax year, you may request the County Assessor to combine your adjacent properties for tax purposes. This will simplify your tax billing.

**FOR MORE INFORMATION:** Please contact the Humboldt County Tax Collector's office at (707) 445-7331, from 10 A.M. to Noon, and 1 P.M. to 5 P.M., Monday through Friday.



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**IMPORTANT INFORMATION TO ANYONE  
PLANNING SUBDIVISIONS OR ANY  
COMBINATIONS OF LAND PARCELS**

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IT IS VERY IMPORTANT THAT ALL WORK BE COMPLETED AND THE MAP  
BE RECORDED BY FEBRUARY 28.

ON MARCH 1, THE TAXES FOR THE NEXT FISCAL YEAR  
BECOME A LIEN ON THE PROPERTY!

Please be aware that before maps can be recorded for subdivisions or combinations, all the property taxes for the year, any back taxes, and most assessments *MUST BE PAID IN FULL*.

The staff of the Treasurer-Tax Collector's office will research the parcel(s) involved and advise of any delinquent and current taxes, assessments, and if it will be necessary to pay a tax performance bond. The Treasurer-Tax Collector's office will collect an application fee of \$79.00, per parcel. Contact the Treasurer-Tax Collector's staff at 445-7331 for further information about the performance tax bond.

If the map is recorded between:

1. March 1 through October 31:
  - A.) All delinquent property taxes (secured and unsecured) must be paid in full.
  - B.) Bonded assessments usually must be paid in full.
  - C.) Current fiscal year taxes must be paid in full.
  - D.) A deposit in the estimated amount of the tax for the next fiscal year, which become a lien on March 1, must be posted with the Treasurer.
2. November 1 through February 28/29:
  - A.) All delinquent property taxes (secured and unsecured) must be paid in full.
  - B.) Bonded assessments usually must be paid in full.
  - C.) Current fiscal year taxes must be paid in full.

We request that you contact the Treasurer-Tax Collector **NOW** and not wait until you are ready for recording the subdivision maps. This will allow you more time to prepare and plan for the payments, to avoid delays, and additional costs.